

BOARD OF TRUSTEES MEETING MINUTES

August 20, 2018
** District Office**
5:00 p.m.

I. CALL TO ORDER

The August 20, 2018, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Robert Richer, Mary Ann Pack and Steve Joyce. Richard Pick was excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Brian Passey, Dan Olson, Kevin Berkley, Chad Burrell and Kim Dudley. Also in attendance were Jeremy Cook, Cohn/Kinghorn, Craig Ashcroft, Carollo Engineering, Julia Collins, PCMC and Rob Sunderlage, Horrocks Engineering.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for July 16, 2018
- B. Escrow Fund Reduction Approval
Colony Lot 68 – Retain 8 percent
- C. Final Project Approval
Colony Lot 68

Mr. Joyce made the motion to approve the Consent Agenda, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack, Mr. Joyce and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$2,435,380.14 including SCWRF Project Pay Request #28 for \$1,137,304.11 – Mr. Boyle stated Gerber Construction has submitted Pay Request #28 for \$1,137,304.11 (\$1,197,162.22 less \$59,858.11 retainage of 5%). Work includes: finished pump-room piping in the Headworks Bldg, worked on utility water piping to main level equipment in Headworks Bldg, continued working on grit classifiers in Headworks Bldg, patching walls and suspended slab of Bioreactor #1, water tightness tests passed on Equalization Basins, started work on concrete slab and walls of the ML Splitter Structure, started patching/grinding the concrete walls in Filter Bldg, worked on installing conduits and gear in Filter Bldg, began installing electrical gear in the Auxiliary Electrical Bldg, finished water tightness testing of Clarifiers #1 & #2 and started installing mechanisms in #1, worked on finishing mechanical and electrical in Solids Bldg for startup testing, finished installing roof deck and shingles on SHT Mechanical Bldg, and continued work on tile and plumbing finishes in Operations Bldg.

The work is 81.65% complete. The time elapsed is 66.99%.

Mr. Joyce made the motion to approve the Expenditures, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack, Mr. Joyce and Mr. Wilking voting in the affirmative.

V. SUBDIVISION PROJECTS

- A. Moonshadow – 16 REs

The applicant has filed a Line Extension Agreement to provide wastewater service to the proposed Moonshadow development, located north of Marsac Avenue in the Empire Pass Development. The proposed wastewater line will extend from an existing line that crosses the southern portion of the development and run within the planned cul-de-sac.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Projects – Moonshadow – 16 REs, Mr. Joyce seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Joyce and Mr. Wilking voting in the affirmative.

B. Park City Golf Maintenance Facility – 0.84 REs

Park City Municipal Corporation (PCMC) is proposing to build a maintenance facility on the golf course. To serve the facility, PCMC has filed a Line Extension Agreement to extend a main line in Thaynes Canyon Drive from an existing line that crosses the road to a location that is adjacent to the golf course parcel. From this point, a lateral would be extended within the golf course to the facility.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision Projects – Park City Golf Maintenance Facility – 0.84 REs, Mr. Richer seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative. Mr. Joyce recused himself from the motion.

C. SR 248 Bicycle and Pedestrian Access – 0 REs

The planned pedestrian tunnel in front of the Park City High School will require the relocation of the 18" Silver Creek Trunk Line. Park City Municipal Corporation (PCMC) is proposing to move the trunk line into the High School parking lot. The total length of the re-routed line will be approximately 600'.

Mr. Joyce said the PCMC is working with UDOT on the SR 248 Bicycle and Pedestrian Access.

Ms. Collins, PCMC, stated that they are in the beginning phase of the project and they are expected to start relocating the utilities in the fall and begin the tunnel in the spring of 2019. The project will be an overall improvement to the corridor.

Mr. Richer made the motion to approve the Subdivision Projects – SR 248 Bicycle and Pedestrian Access – 0 REs, Ms. Pack seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative. Mr. Joyce recused himself from the motion.

**Estimated LEA REs Year to Date: Above Splitter 0; ECWRF 351.79; SCWRF 285.17; Total 636.96
Proposed this Meeting: Above Splitter 16; ECWRF 0.84; SCWRF 0; Total 16.84**

VI. DISTRICT MANAGER

A. Action Items – Revisions to District's Line Extension Agreement and Improvement Completion Agreement due to changes to Utah Code.

The Utah State Legislature made changes to the Municipal Code in the 2018 legislative session which has made it necessary to modify the District's "Line Extension Agreement" and "Improvement Completion Agreement" forms. The changes consist of limiting the amount of the bond amount of the "Improvement Completion Agreement" to 100% of the estimated construction cost and does not allow a governmental entity to require the bond to be posted prior to plat approval or other limited milestones. The District is currently requiring the bond amount to be 125% of the estimated construction cost and the Improvement Completion Agreement to be in place for Final Design Approval. Mr. Atwood reviewed the attached redlined documents that indicated the changes to the documents that are being proposed to bring the documents into compliance with the new legislation.

It should be noted that the changes made by the legislature were specific to the Municipal Code, which does not apply to the District. However, based on our discussions with Jeremy Cook, the District's Attorney, it is anticipated that the same legislation will be expanded to include Districts.

Mr. Richer made the motion to approve the Revisions to District's Line Extension Agreement and Improvement Completion Agreement due to changes to Utah Code, Mr. Joyce seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Joyce and Mr. Wilking voting in the affirmative.

- B. Information Item
 - 1. Financial Statement
 - 2. Impact Fee Report

VII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters – Mr. Luers told the Board that WEFTEC will be held in New Orleans, Louisiana, September 29th – October 3rd, 2018. He invited the Board to attend if they were interested.

Mr. Luers discussed with the Board that Mountain Regional Water had secured an easement from us just north of the SCWRF. They are now asking for more land right next to it. Mr. Luers asked if they would purchase the land so the easements wouldn't be necessary. Mountain Regional Water is preparing a proposal.

Mr. Luers told the Board that the National Association of Clean Water Agencies (NACWA) held their Leadership Conference in Boston, MA, on July 24, 2018, and we received the Platinum Awards for our two facilities. The East Canyon Water Reclamation Facility has achieved 100% compliance with its treatment requirement for fourteen consecutive years, while the Silver Creek Water Reclamation Facility has achieved 100% compliance for fifteen consecutive years.


Congratulations to the staff for achieving this great accomplishment.

Mr. Joyce asked for an update on the Fish Study. Mr. Luers stated that we have completed the 1st phase and that Baylor University will be coming back on October 11th – October 24, 2018. The study is going very well and the results will take approximately one year.

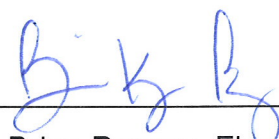
VIII. ADJOURN

Ms. Pack made the motion to adjourn at 5:39 p.m., Mr. Richer seconded and the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.





Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk